

LICENSING SUB COMMITTEE

Monday, 24th August, 2015

10.30 am

Town Hall, Watford

Please note the start time of this meeting

Publication date: 14 August 2015

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Ishbel Morren/Alan Garside in Democracy and Governance on 01923 278376 or by email to legalanddemocratic@watford.gov.uk.

Welcome to this meeting. We hope you find these notes useful.

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COMMITTEE MEMBERSHIP

Councillors S Bolton, I Brown, J Brown, J Connal, K Crout, G Derbyshire, F Ewudo, M Haley, K Hastrick, M Hofman, M Mills, T Rogers, S Silver, M Watkin and S Williams

The Sub-Committee to comprise 3 members from those listed above.

AGENDA

PART A - OPEN TO THE PUBLIC

- 1. COMMITTEE MEMBERSHIP/ ELECTION OF A CHAIR
- 2. DISCLOSURE OF INTERESTS (IF ANY)
- 3. VARIATION TO PREMISES LICENCE: CIRCUS, GADE HOUSE, 46 THE PARADE, WATFORD (Pages 5 54)

Report of the Head of Community and Customer Services.

This report asks the Sub-Committee to consider an application for a variation to a premises licence following the receipt of representations.

PART A

Report to: Licensing Sub-Committee

Date of meeting: 24 August 2015

Report of: Head of Community and Customer Services Variation of Premises Licence Application:

Circus, Basement, Gade House, 46 The Parade, Watford

15/01045/LAPRE

1.0 **SUMMARY**

1.1 An application for a variation has been received from REL Watford Limited to vary the existing premises in respect of Circus (formerly Cameo), basement floor, Gade House, 46 The Parade, Watford to increase the opening hours, alcohol sales and licensable activities and also to make amendments to the existing licence conditions.

Representations have been received from two Responsible Authorities.

2.0 **RECOMMENDATIONS**

2.1 That the Licensing Sub-Committee determines whether to grant the application (amended where necessary for the promotion of the licensing objectives) as set out in the report.

Contact Officer:

For further information on this report please contact: Parminder Seyan, Licensing Officer telephone 01923 278903: email: parminder.seyan@watford.gov.uk

Report approved by: Alan Gough, Head of Community and Customer Services

3.0 APPLICATION

3.1 <u>Type of authorisation applied for</u> Variation of premises licence.

3.2 Description of premises from the application form

Circus is a basement floor nightclub located in the Town Centre on The Parade. It is linked internally to a ground floor bar premises which it is important to note that although under the same ownership and management is subject to a separate premises licence. Circus offers a themed and higher level of entertainment as well as provision of late night refreshment.

3.3 A map of the location of the premises is attached at appendix 1. A plan of the premises is attached at appendix 2.

3.4 Licensable activities

No additional licensable activities have been requested.

Licensable activity	Permitted now	Proposed
Plays		
Films	✓	✓
Indoor sports events		
Boxing or wrestling entertainment		
Live music	✓	✓
Recorded music	✓	✓
Performances of dance	✓	✓
Anything of a similar description to		
live or recorded music or dance		
Provision of facilities for making		
music		
Provision of facilities for dancing		
Provision of facilities of a similar		
description to making music or		
dancing		
Provision of late night refreshment	✓	✓
Sale by retail of alcohol for	✓	✓
consumption on the premises		
Sale by retail of alcohol for	✓	✓
consumption off the premises		

3.7 Licensable hours

The details of the application to vary the premises are as follows:

	Proposed opening hours	Proposed alcohol sales hours	Proposed hours other licensable activities	Proposed late night refreshment hours
Mon - Sat	1200 – 0330	1200 – 0230	1200 – 0300	1200 - 0300

4.0 BACKGROUND INFORMATION

- 4.1 The following background information is known about these premises:
 - (1) The premises were originally Cameo, a nightclub converted from the 1964 licensing regime into the current Licensing Act 2005 regime.
 - (2) The premises falls under the category of 'nightclub'. The premises already benefits from hours which are in excess of the recommended terminal hour of 1am of nightclubs (22:30 hours on Sundays) under the current policy as the hours were granted before the current policy came into force.
 - (3) These premises are within the area known as Cumulative Impact Area defined in the special policy within the Council's own Statement of Licensing Policy.
 - (4) An application for Transfer of Premises licence into the name of REL Limited was granted in April 2015 (Licence No 15/00529/LAPRE)

4.2 Designated premises supervisor

To be nominated

4.3 Current licences held

The current licence held by REL Ltd since April 2015

4.4 Closing date for representations

4 July 2015

4.5 <u>Public notice published in newspaper</u>

10 July 2015

4.6 Visits and Enforcement action

None.

5.0 **PROMOTION OF LICENSING OBJECTIVES**

General

The application indicates the steps taken to promote the licensing objectives will be as per the existing licence with the exceptions of those conditions

which are requested to be added and removed through this application.

- 5.1 The operating schedule that allows the applicant to describe any additional steps they intend to take to promote the four licensing objectives as a result of the proposed variation has been reproduced at appendix 3.
- 5.2 The existing licence and conditions which apply to this premises are attached at appendix 7.

6.0 **RESPONSIBLE AUTHORITIES**

Representations have been received from two responsible authorities and are attached at appendices 4 and 5:

	Prevention of	Prevention	Public	Protection
	crime and	of nuisance	safety	of children
	disorder			from harm
Licensing	✓	✓	✓	
authority				
Police	✓	✓	✓	
Fire Service				
Planning				
authority				
Trading				
standards				
Environmental				
Health				
Child				
Protection				
Public Health	✓		✓	

Ouring informal meetings with the applicant's agents Police have raised concerns of crime and disorder and are of the opinion that this application if granted has the potential to give rise to a negative cumulative impact on one or more of the licensing objectives. At the time of writing this report negotiation meetings have been ongoing between Public Health, Police and the applicant's agents to address the crime and disorder and public health concerns.

7.0 INTERESTED PARTIES

7.1 None

8.0 **POLICY CONSIDERATIONS**

- 8.1 The following provisions of the Licensing Act 2003 apply to this application:
 - <u>Section 34 and 35 (Variation of licences):</u>
 Section 34 details how a licence holder can make an application.

Section 35 details how determinations will be made when an application is made under section 34.

The Licensing Act 2003 (Hearings) Regulations 2005 (as amended)
 These regulations detail how hearings should be conducted to determine applications submitted under the Licensing Act,

8.2 Statutory guidance

The following provisions of the March 2015 Secretary of State's guidance apply to this application:

Paragraphs 8.33 - 8.41:

These paragraphs explain how steps should be taken to promote the licensing objectives. It is for the Sub-Committee to decide in light of this guidance whether the measures offered by the applicant are adequate and likely to promote the licensing objectives. It is equally important to use the same measure when looking at any steps requested by a party making representation against an application.

• Paragraphs 9.30 – 9.39:

These paragraphs explain that hearings should be focussed on the steps considered appropriate to the promotion of the licensing objectives, as well as how appropriate weight must be attributed to the steps to promote the licensing objectives, the representations presented by all parties, the statutory guidance and the licensing authority's statement of licensing policy.

Paragraphs 9.41 – 9.43

These paragraphs explains that when determining applications, the authority's determination should be evidence-based, as well as how to assess if a step is 'appropriate' for the promotion of the licensing objectives.

Chapter 10:

This chapter looks at best practice in relation to conditions that may be attached to a premises licence by the Sub-Committee, should they believe that these are necessary to promote the licensing objectives. Any additional conditions requested by the responsible authorities should be considered with reference to this chapter.

Paragraph 8.35

Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact policy) applicants are also expected to demonstrate an understanding of how they policy impacts on their application, any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy.

Policy

Policy LP1 would define these premises as a 'nightclub' and accordingly would only be entitled under Policy LP2 to operate until 1am (other than for special occasions) and until 22:30 hours on Sundays unless an exception can be shown.

Even without the variation, the premises licence exceeds the hours set out in the policy. This is because the original licence, granted in 2005 predated the current policy.

Policy Exceptions

Nevertheless, the applicant still has to demonstrate that they are an exception to policy LP3 in order to benefit from the additional hours that they are seeking. The policy seeks to encourage food and entertainment led premises at the expense of alcohol-led premises. It is intended to be strictly applied and states that the starting point for applications where relevant representations have been granted is to refuse applications for alcohol-led premises unless:

- (1) the application contributes to the family-friendly development of the town centre; or
- (2) effects a real reduction in capacity of alcohol sales; or
- (3) replaces vertical drinking establishments with seated consumption and waiter service.

The requested hours of operation do not suggest that the premises will contribute as a family friendly business but the Sub-Committee will note that the exceptions are alternatives not mandatory requirements to be met.

8.3 Statement of licensing policy

The following paragraphs of the licensing authority's statement of licensing policy apply to this application:

- <u>Policy LP1 (Premises Definitions):</u>
 Under this policy the premises are defined as a "Night Club".
- Policy LP2 (Location and Operation of Premises):
 This policy sets out the approach to licensing premises when relevant representations are received, notwithstanding that each application is considered on its own merits.

This premises is situated within the Town Centre (as defined in Policy LP3) and as such this policy states that night-clubs 'will generally be allowed licensable activities to 1am only and until 10:30pm on Sunday (other than for special occasions)'.

<u>Policy LP3 – Creating a Family Friendly Town Centre</u>
 This is a special policy which applies to this part of the town centre,

which is intended to be strictly applied.

Paragraph 1 of LP3 states that 'when we have received relevant representations to an application for a pub, night-club or bar (as defined in LP1) in this part of the town centre, our starting point will be to refuse the application'.

Paragraph 4 of LP3 states that 'where relevant representations have been received, we will consider granting applications which limit the hours of operation to those set out in policy LP2 unless exceptions to LP3 can be shown'.

Exceptions to LP3

- 1. Exceptions will not be made on the grounds that:
 - (1) the building design is of a high standard; we would expect that all applicants will want to ensure the highest design standards possible;
 - (2) that the applicant is of good character. It is a legal requirement that premises selling alcohol must be under the management of a designated premises supervisor, who must themselves hold a personal licence to sell alcohol;
 - (3) the premises are small. Even small premises can contribute to crime, disorder and nuisance.
- 2. We will consider whether to grant an application, even when relevant representations have been received, if:
 - (1) the application contributes to the family-friendly development of the town centre; or
 - (2) to effect a real reduction in capacity of alcohol sales; or
 - (3) to replace a vertical drinking establishment with seated consumption and waiter service.

In any case where an applicant wishes an exception to be considered, the responsibility is with them to show why it should be considered and not on the Sub-Committee to show why an exception should not be made

- Policy LP8 (Prevention of Public Nuisance):
 Under this policy the committee will consider any necessary measures to deal with the potential for public nuisance and/or anti-social behaviour where relevant representations have been received.
- Policy LP11 (Representations against Applications):
 This policy recommends the type of information that should be included in a representation. It also explains how representations will be dealt with.

- 8.4 The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.
- 8.5 The Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.

9.0 **CONDITIONS**

- 9.1 Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, how the activities will be managed particularly in respect of the licensing objectives.
- 9.2 The most critical part of the operating schedule is the steps taken by the applicant to promote the four licensing objectives. Applicants are always recommended to take careful consideration as to what is entered in this section as whatever is proposed will be translated as conditions on the licence.
- 9.3 Applicant should give consideration to the local area and reflect this in their application (refer to Statutory Guidance at paragraphs 8.33 8.36). They demonstrate an awareness of the local community, local crime and disorder issues, and the local environment
- 9.4 This does not restrict the Sub-Committee's power to attach conditions from the pool of model conditions (amended or otherwise) if they consider that they are appropriate, proportionate, justifiable and within the applicant's power to comply with. A draft licence is set out at appendix 6 should the Sub-Committee be minded to grant the application. It includes a number of additional and amended conditions, as indicated on the draft.

9.5 <u>Consistent with the Operating Schedule</u>

The applicant has provided a detailed operating schedule (appendix 3) which, if the application is granted, would be translated into licence conditions. In this application, the applicant seeks to remove the following conditions which have been subject to pre-application discussions with the licensing authority and the police:

- 1. At all 'significant events the premises must employ the Scannet electronic identification system (or an alternative electronic identification system if agreed in writing with the police licensing officer in advance). All customers must be subjected to the system before entry.
- All faults/defects in the CCTV system must be reported to Hertfordshire Constabulary immediately the fault is discovered. The notification must be made to the Herts Police non-emergency number and a log number obtained from the Police and recorded in the incident book. The

- Community Safety Unit at Watford Police Station must also be notified as soon as reasonably practicable.
- The DPS (or nominated deputy as defined above) is to be responsible for the bookings of all significant events at the premises (as defined above).
- 4 No glass drinking vessels or containers (including bottles) of any sort may be provided to, or used by, customers on the premises (save as provided for below in regard to the VIP area).
- 5. In the VIP area of the premises (an area to be agreed with the police licensing officer in writing and marked on a plan) glass champagne bottles may be used providing the bottles are brought to, and collected from, the VIP area by a waiter or waitress employed at the premises. When glass champagne bottles are present in the VIP area at least one door supervisor must be present in the VIP area specifically tasked with monitoring the VIP area.
- At least 4 door supervisors must monitor the smoking area in person when the premises is open for licensable activities (unless a different number or ratio of door supervisors to customers is agreed in writing in advance with the police licensing officer responsible for the Watford area).
- The premises licence holder shall ensure that at all "significant events" at least 4 door supervisors are tasked with specific responsibility for marshalling the public areas of the premises to detect and deter the use of illegal drugs. The names and SIA registration number of these members of staff must be recorded in a log kept at the premises. The log must be made available immediately to police and local authority officers at the premises upon request.
- All assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers).
- All customers, promoters, performers, artists and DJ's must be searched prior to entry. The search must include (but is not limited to) the use of a metal search arch or use of a metal detecting wand, the searching of bags, and a full pat down search of each person with removal of jackets or coats.
- 9.6 The applicant also seeks to add the following conditions which predominately arose from pre-application discussions with the licensing authority, Environmental Health and the police:
 - All significant fault/defects resulting in a CCTV camera being unable to record in any public or communal area, entrance or exit will be logged on site and reported to Hertfordshire Constabulary as soon as

- reasonably practicable, once the fault is discovered, via email.
- After 9pm no glass drink vessels or containers may be provided to, or used by, customers on the premises, save as to cocktails, wine, champagne, or any bottles of 75cl or above.
- Where any incident involving any injury to any person occurs as a result of glass then the licensing authority may direct in writing, in the advice of the police, that polycarbonate receptacles be used throughout the premises.
- 4 At anytime the door staff are employed, the smoking area is to be monitored by SIA registered supervisor during the time that the premises are open for licensable activities.
- Any serious assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers).
- The premises holder shall implement a scheme of random searches of customers, promoters, performers, artists, and DJ's prior to entry of the premises. The random search must include (but is not limited to) the use of a metal search arch or use of a metal detecting wand, the searching of bags, and a full pat down search of each person with removal of jackets or coats.
- A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by and to the satisfaction of an Environmental Health Officer to ensure that no noise nuisance is caused to local residents. The operational panel of the noise limiter shall then be secured to the satisfaction of an Environmental Health Officer or Licensing Authority authorised officer. The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement of the Environmental Health Officer.
- 8 All windows and external doors shall be kept closed between 11pm and 8am, or at anytime when regulated entertainment takes place, except for the immediate access and egress of persons.
- The Premises Licence Holder and /or Designated Premises Supervisor shall co-operate with reasonable requests made by authorised officers of responsible authorities under the Licensing Act 2003 to ensure the licensing objectives are not undermined, providing such requests do not involve additional expenditure.
- 10 Food must be available for customers until at least one hour before the end of any period for the sale of alcohol.

Any furniture placed in the external highway area will be brought inside after 11pm everyday.

9.7 Conditions proposed by Responsible Authorities

For the premises to be more entertainment-led and to encourage a diverse range of entertainment rather than solely DJs the Licensing Authority in their role as Responsible Authority have proposed the following condition:

"The Premises may only be opened after 0200 on any day (except Sunday) when live entertainment has been provided (and capable of being viewed by a majority of the customers present) at the premises for at least 25% of the time after 2200 hours on the previous day"

- 9.8 As this condition was accepted by the applicant, the licensing authority withdrew their representations and this condition will now form part of the premises licence.
- 9.9 As part of their representations, the police have proposed a number of conditions, to alleviate crime and disorder. These conditions are detailed in their representations (attached at appendix 4).
- 9.10 Police have proposed some conditions that could be added to the premises licence. Officers have made some observations which are as follows:

Scannet – The installation of an electronic identification system could be made into a workable condition if Members considered it appropriate for the promotion of licensing objectives.

Scanned Data – a practical and enforceable condition.

Form of ID - now covered under Mandatory conditions. According to the Guidance conditions should not duplicate other statutory requirements.

Rectification of CCTV and audit trail – this condition appears to be to the satisfaction of the police and seems to be practical, realistic and enforceable. This request could be dealt with by way of a condition if Members consider it appropriate and proportionate.

Smoking Area - Police have proposed one licensed door supervisor per 25 patrons in the smoking area. However the applicant expressed his view on having one door supervisor per 50 patrons as smoking area could be viewed by the door supervisors whilst they are at premises entry door. If there is any disorder in the smoking area additional door supervisor would be available for monitoring.

Pubwatch - the requirement to join and attend Pubwatch is practicable and enforceable and could be added as a condition. Members to decide the proportionality of this condition.

In addition to the above Police have also given some consideration on policies and would like the premises management and staff to engage and work in cooperation with the Police to address Night Time Economy and wider community (refer to appendix 4).

10.0 OFFICERS' OBSERVATIONS

- 10.1 The Sub Committee should note that these premises and the adjoining ground floor premises have been vacant for some time since the liquidation of the previous occupier. The applicant, REL Limited, has transferred both premises licenses and has refurbished them.
- 10.2 The applicant has provided a number of steps that they intend to take to promote the four licensing objectives and Police have made amendments to their proposed conditions. Refer to appendix 4.
- 10.3 Police have raised concerns that resources and funding are required to police these areas every weekend and during key night time economy events. The proposed extended opening hours of Circus would undoubtedly increase the number of people who either enter the area or remain in the area thus increasing the likelihood of further violent occurrences.
- 10.4 At the time of writing this report the applicant has had meetings and detailed negotiations with the police and licensing authority officers and the police await a written response from the applicant. The applicant's agent have verbally agreed to the police's proposals. During those meetings the applicant has carefully reviewed the proposed conditions to address the concerns of the responsible authorities to promote the statutory objectives with balancing their need to run a profitable business.
- 10.5 Whether the applicants are able to run a profitable business, and whether there is a demand for alcohol-licensed premises, are not matters for the subcommittee to take into account. However, it can be argued that objectives within the licensing authority's policy to promote a safe and vibrant night-time economy would be relevant matters.
- 10.6 Public Health representations highlight the data from Watford Hospital Emergency Department which shows that in 2014 the peak time for alcohol related assault was between 2-3am. In addition to this 53% of the assault cases were from Watford High Street area. They would like all injuries to be reported immediately to the police contact centre as all assaults resulting in physical injury is a crime. In their opinion assaults and injuries are caused by glass containers and the applicant's proposal to remove this condition would not alleviate their concerns. They are of the opinion that any number of conditions proposed by the applicant would not be sufficient to prevent crime and injury to the patrons and community as the potential is there to give rise to assaults.
- 10.7 The impact on community and patrons is of course a relevant consideration for the sub-committee to take into account. Officers would point out that

whilst the sub-committee is entitled to be forward-looking and can take into account hearsay evidence about concerns, there is little evidence that granting the application to these particular applicants over and above what is currently in place would undermine the crime and disorder and public nuisance raised in the representation.

- 10.8 The Sub-Committee have a duty to have regard to the licensing policy but are not bound by it. However, should Members wish to depart from the policy then detailed reasons for this must be given as part of any decision.
- 10.9 The Sub-Committee will be aware that even if this application is rejected in total the applicants will still be able to operate the premises under their existing licence.
- 10.10 In determining this application, the Sub-Committee must have regard to the representations and take such steps as it considers appropriate for the promotion of licensing objectives. The steps are:
 - (a) grant the application in full.
 - (b) modify the conditions of the licence volunteered by the applicant in the operating schedule, by altering or omitting or adding them.
 - (c) reject the whole or part of the application.
- 10.11 The Sub-Committee will be aware that either the applicant or the interested party has the right to appeal within 21 days to the magistrates' court against its decision.

Appendices

Appendix 1 - Map of the premises' location

Appendix 2 - Plan of the premises

Appendix 3 - Operating schedule

Appendix 4 – Police Representations

Appendix 5 – Public Health Representations

Appendix 6 – Draft premises licence

Appendix 7 – Current Premises Licence

Background Papers

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

Licensing Act 2003

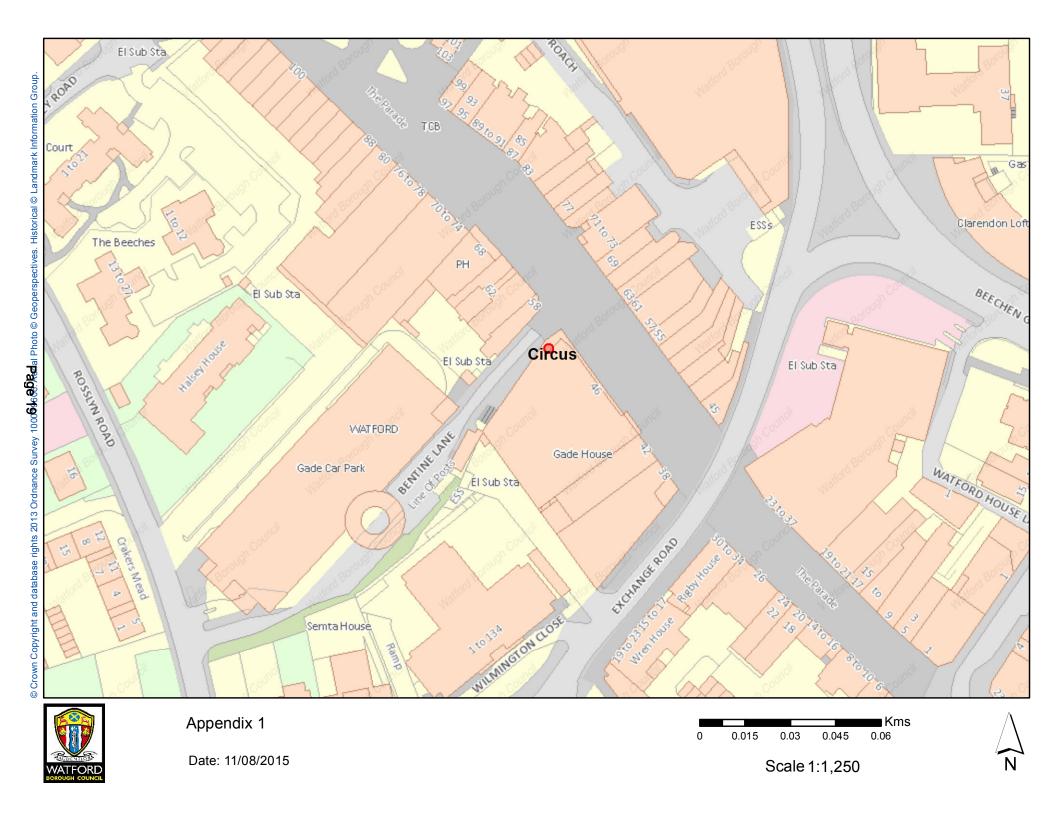
Amended guidance issued under section 182 of the Licensing Act 2003) (March 2015)

Licensing Act (Hearings) Regulations 2005

Watford Borough Council Licensing Policy (January 2013-18)

Watford Borough Council Pool of Model Conditions (July 2010)

File Reference Circus



Page 21

Appendix 3.

Part 3 - Variation

Diagon tiels on appropriate

Do you want the proposed variation to have effect as soon as possible?	⊠Y	es	□и	o
If not, from what date do you want the variation to take effect?	DD	MM	YYY	Υ
Do you want the proposed variation to have effect in relation to the introdu (Please see guidance note 1) ☐ Yes ☒ No	ction of	the late	night le	evy?

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

This is an application to permit;

Sale of alcohol from midday until 2:30am on Monday to Saturday (current permission from midday until 2am).

Films, live music, recorded music and performance of dance from midday until 3am on Monday to Saturday (current permission from midday until 2:30am),

Late night refreshment from 11pm until 3am on Monday to Saturday (current permission from 11pm until 2:30am).

Opening hours from midday until 3:30am on Monday to Saturday (current permission from midday until 2:30am).

The application seeks to remove the following conditions;

- At all 'significant events' the premises must employ the Scannet electronic identification system (or an alternative electronic identification system if agreed in writing with the police licensing officer in advance). All customers must be subjected to the system before entry.
- 2. All faults/defects in the CCTV system must be reported to Hertfordshire Constabulary immediately the fault is discovered. The notification must be made to the Herts Police non-emergency number and a log number obtained from the Police and recorded in the incident book. The Community Safety Unit at Watford Police Station must also be notified as soon as reasonably practicable.
- 3. The DPS (or nominated deputy as defined above) is to be responsible for the bookings of all significant events at the Premises (as defined above).
- 4. No glass drinking vessels or containers (including bottles) of any sort may be provided to, or used by, customers on the premises (save as provided for below in regard to the VIP area).
- 5. In the VIP area of the premises (an area to be agreed with the police licensing officer in writing and marked on a plan) glass champagne bottles may be used providing the bottles are brought to, and collected from, the VIP area by a waiter or waitress employed at the premises. When glass champagne bottles are present in the VIP area at least one door supervisor must be present in the VIP area specifically tasked with monitoring the VIP area.
- 6. At least 4 door supervisors must monitor the smoking area in person when the premises is open for licensable activities (unless a different number or ratio of door supervisors to customers is agreed in writing in advance with the police licensing officer responsible for the Watford area.
- 7. The premises licence holder shall ensure that at all significant events at least 4 door supervisors are tasked with specific responsibility for marshalling the public areas of the premises to detect and

deter the use of illegal drugs. The names and SIA registration number of these members of staff must be recorded in a log kept at the premises. The log must be made available immediately to police and local authority officers at the premises upon request.

- 8. All assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers).
- 9. All customers, promoters, performers, artists and DJ's must be searched prior to entry. The search must include (but is not limited to) the use of a metal search arch, or use of a personal detecting wand, the searching of bags, and a full pat down search of each person with removal jackets or coats.

The application seeks to add the following conditions;

- 1. All significant faults/defects resulting in a CCTV camera being unable to record in any public or communal area, entrance or exit will be logged on site and reported to Hertfordshire Constabulary as soon as reasonably practicable, once the fault is discovered, via email.
- 2. After 9pm no glass drinking vessels or containers may be provided to, or used by, customers on the premises, save as to cocktails, wine, champagne, or any bottles of 75cl or above.
- 3. Where any incident involving any injury to any person occurs as a result of glass then the licensing authority may direct in writing, in the advice of the police, that polycarbonate receptacles be used throughout the premises.
- 4. At anytime that doorstaff are employed, the smoking area is to be monitored by a SIA registered door supervisor during the time that the premises is open for licensable activities.
- 5. Any serious assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers).
- 6. The premises licence holder shall implement a scheme of random searches of customers, promoters, performers, artists and DJ's prior to entry of the premises. The random search must include (but is not limited to) the use of a metal search arch or use of a metal detecting wand, the searching of bags, and a full pat down search of each person with removal of jackets or coats.
- 7. A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by and to the satisfaction of an Environmental Health Officer to ensure that no noise nuisance is caused to local residents. The operational panel of the noise limiter shall then be secured to the satisfaction of an Environmental Health Officer or Licensing Authority authorised officer. The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement of the Environmental Health Officer.
- 8. All windows and external doors shall be kept closed between 11pm and 8am, or at anytime when regulated entertainment takes place, except for the immediate access and egress of persons.
- 9. The Premises Licence Holder and/or Designated Premises Supervisor shall co-operate with reasonable requests made by authorised officers of responsible authorities under the Licensing Act 2003 to ensure the licensing objectives are not undermined, providing such requests do not involve additional expenditure.
- 10. Food must be available for customers until at least one hour before the end of any period for the sale of alcohol.
- 11. Any furniture place in the external highway area will be brought inside after 11pm every day.

All other hours, licensable activities and conditions are to remain unchanged.

If your proposed variation would mean that 5,000 or more people are	
expected to attend the premises at any one time, please state the	
number expected to attend:	*

Appendix 4

WATFORD LICENSING AUTHORITY Licensing Act 2003.

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority (please delete as applicable): Police - On behalf of The Chief Constable

Your Name	Sgt Rachel Brown	
Job Title	Licensing Sergeant 2006	
Postal and email address	Community Safety Unit, Watford Police Station, Watford, Herts WD17 1DD	
Contact telephone number	01923 472040	

Name of the premises you are making a representation about	Circus
Address of the premises you are making a representation about	46 The Parade, High Street, Watford WD171AY

Which of the four licensing Objectives does your representation relate to?	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
To prevent crime and disorder	Yes	An application has been received for a Variation Premises Licence for CIRCUS NIGHTCLUB (previously Cameo/Area) Gade House, The Parade, High Street, Watford for a licence to
Public Safety	Yes	provide the sale of alcohol, late night refreshment and regulated entertainment later than is currently available.
Prevention of Public nuisance	Yes	The venue is to operate as a nightclub and is connected / affiliated to the newly opened TWISTED MONKEY next door.
Protecting children from	No	CIRCUS new proposals:
harm		Regulated Entertainment –
		Monday – Saturday 12:00- 03.00 (currently 2.30am) Sunday closed for all Licensable activities.
		Late Night Refreshment –
		Monday - Saturday 23:00-03:00 (currently 2.30am)
		Alcohol -
		Monday- Saturday 12:00- 02.30hours (currently 2.00am)
		Opening Times -
		Monday- Sunday 12:00- 03:30hours (currently 2.30am)
		The police licensing proposals are that the venue remains the same as the current licence which is:
		Regulated Entertainment –

Monday – Saturday 12:00- 02:30 Sunday closed for all licensable activity.

Late Night Refreshment -

Monday - Saturday 23:00-02.30

Alcohol -

Monday - Saturday 12:00-02:00

Opening Times -

Monday - Saturday 12:00-02:30

Crime and disorder prevention, public safety, public nuisance.

Hertfordshire Police in partnership with Watford Borough Council, their Licensing Policy 2013-2018 and the Constabulary Licensing Policy endeavour to promote Watford Night Time Economy as a safe and family friendly environment.

Hertfordshire Constabulary make representation regards to this application in respect of opening times in consideration of both policies.

The day time operation of the venue 'CIRCUS' causes no concern and our representation is based on the later trading hours.

This is an alcohol led venue in a TOWN CENTRE location.

Statistics show that during the early hours of the morning when intoxication levels are higher crime and disorder does occur and this can and has resulted in injury to patrons visiting our town and venue staff. In order to seek to prevent any potential increase in crime in the early hours, provide a safe environment for the public and residents in the area and prevent any public nuisance we request the hours remain as previously stated.

It is recognised that Police resources locally and nationally are below capacity in order to police drunk and disorderly and negative public order related behaviour. The displacement of resources is detrimental to the wider community. Watford Night Time Economy is already resourced additionally by officers from across the county. This reduces the capability and impacts on the wider police community patrols and crime reduction strategies throughout Hertfordshire.

We recommend the amended times in order to prevent an increase in crime and disorder by supporting earlier staggered dispersal from our venues.

This will be assisted and supported by the terminal hour to allow patrons to leave the premises in an orderly and staggered manner.

In summary we feel if the applicants proposed hours were to be granted it would be detrimental to policing in Watford and the

Night Time Economy and wider community in terms of increased Anti-Social Behaviour and Crime and Disorder.

The Constabulary have concerns regarding this application and accordingly on behalf of the Chief Constable I represent against it.

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.

See additional sheet- titled 'Circus amended considerations'

Anything in italic is a police suggestion / addition

Signed: DS 2006 Brown

Date: 03/08/2015

Please return this form along with any additional sheets to: Watford Licensing Authority, Town Hall, Watford, Herts WD17 3EX, or email to envhealth@watford.gov.uk

This form must be returned within the Statutory Period. For more details please check with the Licensing Unit on 01923 278503.

Circus amended considerations:

Below is taken from the applicants request to remove the following:

1- At all significant events the premises must employ the Scannet electronic ID system (or alternative electronic ID system) if agreed in writing with the Police Licensing Officer in advance. All customers will be subject to this system before entry.

Police Proposal:

The premise licence holder and or DPS must employ the Scannet electronic identification system or an alternative electronic identification scheme compatible with local Night Time Economy premises. Any scanning system will be used from 9pm onwards for all patrons wishing to enter the venue (whilst the venue is carrying out any licensable activity). (This is an amendment to the current conditions Annex 2/ number 11 which are being kept by the applicants)

Forms of accepted ID will be compatible with current government policy.

Scanned data will be made available on request of the Constabulary and kept for a minimum of 31 days.

Fake ID's will be seized and handed to police.

Taken from the applicants request to add conditions

1 – All significant faults / defects resulting in CCTV camera being unable to record in any public place or communal area, entrance / exit will be logged on site and reported to Hertfordshire Constabulary via email as soon as reasonably practicable, once the fault is discovered, via email.

Police addition: Every effort will be made to rectify CCTV as soon as possible and an audible trail available on request. In the total absence of CCTV personal body cam are to be worn and operated by all SIA staff during late trading hours (11pm-closing)

4- At any time that doorstaff are employed, the smoking area is to be monitored by SIA registered door supervisor during the time the premises is open for licensable activity.

Police addition- There will be at least one door supervisor per 25 customers within the smoking area during 11pm- closing)

5 Any serious assault resulting in physical injury to a customer or member of staff must be reported immediately to the police (numbers provided)

Police change: remove word 'serious'

Police respectfully request consideration of further conditions to support Licensing objectives:

Any person attempting to enter the venue with any weapon is to be reported to Hertfordshire Constabulary at the time of being detained.

Any person attempting to enter the venue with any amount of drugs is to be reported to Hertfordshire Constabulary at the time. Should the Constabulary not have available resources a record of the seizure and offender details are to be recorded and kept.

If any 'legal highs' are identified from searches the premises will be expected to refuse patrons and issue an appropriate ban on local venues.

At the request of a Hertfordshire Constabulary Police Inspector all patrons will be searched on entry if a request is made on any evening. A written record will be kept by both parties.

Management and staff to engage positively with police training to recognise vulnerability and safeguard patrons both on and off the premises. (There is no charge for training and is estimated to take approximately one hour and will always be arranged in advance and at a time suitable for premises staff)

A member of the management team or delegated team member is to engage positively with PUBWATCH and intelligence / information sharing.

Community Safety Unit,
Watford Police Station
03/08/15

WATFORD BOROUGH COUNCIL

2 7 JUL 2015

Environmental Services

Licensing Team

Watford Borough Council

Hempstead Road

Town Hall

Watford WD17 3EX

Hertifordshire

Public Health Hertfordshire County Council Farnham House Six Hills Way Stevenage SG1 2FQ

Tel: 01438 845903

22 July 2015

Representation Re: Circus (formally Cameo) 46 The Parade, High Street Watford WD17 1AY

Application to vary a premises license

I am responding on behalf of Public Health as a Responsible Authority to the above application received by email on 9 July 2015.

I have concerns regarding this application as outlined below:

• This premise is located in a special policy area as defined by Watford Borough Council in their Statement of Licensing Policy. Whereas this Policy applies to new applications, I would expect any variation application to respect and comply with the aims of the Policy. Justification for this Policy is to tackle violent crime, much of which takes place between 1-3am in this area. This Policy generally allows licensable activities until 1am only and until 10.30pm on Sundays for nightclubs. The current license for this premises is for alcohol sales until 2am, this application wants to extend this until 2.30am with opening hours until 3.30am Monday-Saturday.

Data from Watford Hospital Emergency Department shows that for 2014 the peak time for attendances with an alcohol related assault was 2-3am. This data, which covers the whole of Hertfordshire shows that the location of 53% of assaults was The High Street, Watford.

Removal of condition 1: To employ the Scannet electronic Identification System.
 Scannet is used by clubs to promote safety within the premises by identifying members of the public with a known history of causing trouble. Surely any responsible owner would want to use this system.

- Removal of condition 4: No glass drinking vessels (including bottles) of any sort to be provided to, or used by customers on the premises (save as provided for below in regard to the VIP area).
- To be replaced with condition 2: After 9pm no glass drinking vessels or containers may be provided to, or used by customers on the premises, save as to cocktails, wine, champagne, or any bottles of 75cl or above, and an additional added condition-
- Condition 3: Where any incident involving any injury to any person occurs as a result of glass then the licensing authority may direct in writing, in the advice of the police, that polycarbonate receptacles be used throughout the premises.

This condition is in place to prevent injuries caused by broken glass. Data from Watford Hospital Emergency Department shows that out of 135 injuries resulting from alcohol related assault 73% were to the head/face/eye. Injuries caused by broken glass leave lifelong scars. A responsible action would be a preventative one and not a reactionary one.

- Removal of condition 8: All assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers)
- To be replaced with condition 5: Any serious assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers).

I question who will be qualified to decide whether an assault is 'serious' enough to report to the police. All assaults resulting in physical injury is a crime and should be reported to the police and medical assistance sought.

Yours sincerely

Dawn Morrish

Community Safety and Offender Health Lead

Appendix 6

Schedule 12 Part A

Regulation 33,34

Premises Licence

Premises Licence Number

15/010145/LAPRE

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Circus
Gade House
46 The Parade
High Street
Watford
WD17 1AY

Telephone number

Where the licence is time limited the dates

From -

Licensable activities authorised by licensable activities	the licence and the times the licence	authorises the carrying out of
On and off-premises alcohol sales	Mon, Tues, Wed, Thurs, Fri, Sat Sunday	12:00 - 02:30 16:30 – 22:30
Performance of Dance	Mon, Tues, Wed, Thurs, Fri, Sat Sunday	12:00 - 03:00 16:30 - 22:30
Exhibition of a Film	Mon, Tues, Wed, Thurs, Fri, Sat Sunday	12:00 - 03:00 16:30 - 22:30
Performance of Live Music	Mon, Tues, Wed, Thurs, Fri, Sat Sunday	12:00 - 03:00 16:30 - 22:30
Performance of Recorded Music	Mon, Tues, Wed, Thurs, Fri, Sat Sunday	12:00 - 03:00 16:30 - 22:30
Late Night Refreshment	Mon, Tues, Wed, Thurs, Fri, Sat	12:00 – 03:00

The opening hours of the premises

Opening times of premises Mon, Tues, Wed, Thurs, Fri, Sat 12:00 - 03:30

Sunday 16:30 –23:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

REL Watford Limited 87 North Road Poole Dorset BH14 0LT

Registered number of holder, for example company number, charity number (where applicable)

09334461

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

None specified

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: None specified Licensing Authority: None specified

Annex 1 - Mandatory conditions

- 1. No supply of alcohol may be made under the premises licence
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

- 6. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 9. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

10.	Any individual employed on the premises to conduct a security activity (within the meaning of section paragraph 2(1)(a) of schedule 2 to the Private Security Industry Act 2001) must be licensed by the Security Industry Authority.					
	Industry Authority.					

Annex 2 - Conditions consistent with the Operating Schedule

- The premises licence holder will contribute £4000 per annum to the Taxi Marshalling scheme and the designated premises supervisor will work closely with Hertfordshire Constabulary to positively address any crime and disorder issues.
- 2. A working Pubwatch radio must be in use at all times the venue is open to the public.
- 3. The premises must implement a "Challenge 25" policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, driving licence or P.A.S.S approved identification before being allowed to enter the premises whilst licensable activities are taking place.
- 4. A bound and sequentially paginated incident/accident book shall be kept to record all instances of disorder, damage to property and personal injury at the premises. This book to be made available to inspection and copying by the Police and Licensing Authority officers upon immediate request. All such books to be retained at the premises for at least 2 years.
- 5. A sign shall be fixed near to entrance stating: MAXIMUM OCCUPANCY 1257.
- 6. Notices will be displayed advising customers that random searches will be carried out.
- 7. Any person found with illegal drugs must be reported to the Police immediately
- 8. A bound book shall be kept and updated daily, containing the names, addresses, dates of birth, SIA registration number and hours worked of door supervisors employed on any particular day. This book shall be kept at the premises for at least 12 months and shall be made available for inspection and copying by the Police immediately upon request.
- 9. The designated premises supervisor, or person nominated by him in writing to be in charge that night shall ensure that an effective system exists for determining the number of persons on the premise at any one time. This system to be used at all times when the premises are open for licensable activities. Staff tasked with monitoring and controlling access to the premises and management staff, are to be aware of the occupancy figures for the entire premises and where appropriate specific areas within the premises. Staff tasked with monitoring and controlling access to the premises will be instructed as to how the occupancy figure is to be monitored and the action to be taken when the maximum occupancy figure is reached.
- 10. The premises shall install and maintain a comprehensive CCTV system to the satisfaction of Hertfordshire Constabulary. All entry and exit points must be covered enabling frontal identification of every person entering in any light condition.
- 11. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period. Recordings will be supplied to the relevant authorities in the form of digital download burned onto a DVD or CD disc.
- 12. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police or an authorised member of the Council Licensing department recent data or footage with the minimum delay when so requested.
- 13. All faults with the CCTV system shall be repaired as soon as possible and in any case within two working days after which time, if the system is still inoperative no licensable activities shall take place until the fault is rectified.
- 14. The designated premises supervisor, or person nominated by him in writing to be in charge that night shall take all reasonable steps to ensure that patrons awaiting entry to the premises or leaving the

- premises do not cause annoyance or nuisance to any other person in the vicinity of the premises. A door supervisor, who will ensure that members of the public can freely pass by and gain access to other premises as necessary, shall supervise persons awaiting entry on the pavement.
- 15. The toilets at the premises to be checked at least hourly for <u>illegal</u> drugs use and evidence of supply taking place.
- 16. Door supervisors shall be employed at the premises at all times that the premises are open to the public.
- 17. The designated premises supervisor shall ensure that any door staff employed at the premises wear and clearly display their SIA registration badges at all time whilst on duty.
- 18. At least 14 days before any "significant event" is held at the premises, the licence holder must serve on the Watford Police Licensing Unit a Hertfordshire Constabulary approved Risk Assessment Form. A "significant event" is an event that is:
 - Promoted / advertised to the public at any time before the event, and
 - predominantly features DJs or MCs performing to a recorded backing track, and
 - runs anytime between the hours of 10pm and 4am.

Conditions 2, 3, 4, 5, 9, 20 and 21 amended and conditions 12 – 16 added following review of premises licence on 6 October 2012.

The following conditions are considered by officers to be consistent with the Operating Schedule submitted with this application, reference 15/01045/LAPRE:

- All significant fault/defects resulting in a CCTV camera being unable to record in any public or communal area, entrance or exit will be logged on site and reported to Herfordshire Constabulary as soon as reasonably practicable, once the fault is discovered, via email.
- After 9pm no glass drink vessels or containers may be provided to, or used by, customers on the premises, save as to cocktails, wine, champagne, or any bottles of 75cl or above.
- Where any incident involving any injury to any person occurs as a result of glass then the licensing authority may direct in writing, in the advice of the police, that polycarbonate receptacles be used throughout the premises.
- At anytime the doorstaff are employed, the smoking area is to be monitored by SIA registered supervisor during the time that the premises is open for licensable activities.
- Any serious assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers).
- The premises licence holder shall implement a scheme of random searches of customers, promoters, performers, artists and DJ's prior to entry of the premises. The random search must include (but is not limited to) the use of a metal search arch or use of a metal detecting wand, the searching of bags, and a full pat down search of each person with removal of jackets or coats.
- A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by and to the satisfaction of an Environmental Health Officer to ensure that no noise nuisance is caused to local residents. The operational panel of the noise limiter shall then be secured to the satisfaction of an

Environmental Health Officer of Licensing Authority authorised officer. The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only, and shall not be accessed by any other person. The limiter shall not be altered without prior agreement of the Environmental Health Officer.

- 8 All windows and external doors shall be kept closed between 11pm and 8am, or at anytime when regulated entertainment takes place, except for the immediate access and egress of persons.
- The Premises Licence Holder and /or Designated Premises Supervisor shall co-operate with reasonable requests made by authorised officers of responsible authorities under the Licensing Act 2003 to ensure the licensing objectives are not undermined, providing such requests do not involve additional expenditure.
- Food must be available for customers until at least one hour before the end of any period for the sale of alcohol.
- Any furniture placed in the external highway area will be brought inside after 11pm everyday.
- 12 "The Premises may only be opened after 0200 on any day (except Sunday) when live entertainment has been provided (and capable of being viewed by a majority of the customers present) at the premises for at least 25% of the time after 2200 hours on the previous day"

(The above condition 12 is proposed by Licensing Authority)

Annex 3 - Conditions attached after a hearing by the licensing authority

1. No children under the age of 16 allowed on the premises whilst alcohol is on sale.

Condition attached by the Licensing sub-Committee on 28 August 2007.

Management

- 1. The Designated Premises Supervisor must be employed on a full-time basis at the premises and be responsible for its day to day management. (When the DPS is away from the premises for example on holiday a nominated deputy who holds a personal licence and whose details have been provided in writing to the police in advance shall fulfil this role).
- 2. Owen Donaghy is not to be employed at the premises.

Security

- 3. The premises shall ensure there is a ratio of at least 1:75 SIA security officers to customers at all times licensable activities are taking place (unless a Hertfordshire Police Licensing Officer agrees otherwise in writing for a particular event).
- 4. All security personnel must wear a high-visibility vest.

Smoking Area

- 5. No more than 50 customers are permitted in the outside smoking area at any one time (unless a different number is agreed in writing in advance with the police licensing officer responsible for the Watford area).
- 6. The structure and control of the smoking area (including walls, fences, barriers, lighting and CCTV cameras) is to be of a type and design approved in writing by the architectural liaison officer of the Hertfordshire Constabulary and the Local Planning Authority.
- 7. No customer is permitted to take a drink into the smoking area.

Safety and fire-exits

- 8. No licensable activities are to take place at the premises unless all the fire exit doors are unlocked and available for use without obstruction.
- 9. On each day before the premises opens for licensable activities the premises licence holder must ensure an inspection of all fire-exit doors is carried out. The inspector must sign a log recording his/her inspection and certifying that the fire-exit doors are unlocked and available for use without obstruction. This log must be kept at the premises and made available for immediate inspection on the request of an officer of the police, local authority or fire service

Co-operation with police

- 10. The premises licence holder and DPS are to co-operate with pre-arranged police operations involving the searching of customers at entry for weapons and drugs.
- 11. Whilst licensable activities are taking place, the toilets at the premises must be checked at least hourly for illegal drug use or supply. A written log of all checks must be kept at the premises for at least 6 months and made available for immediate inspection on the request of a police or local authority officer.

Prevention of public nuisance

12. No rubbish, including bottles, shall be moved, removed or placed in outside areas between 23.00 hours and 08.00 hours.

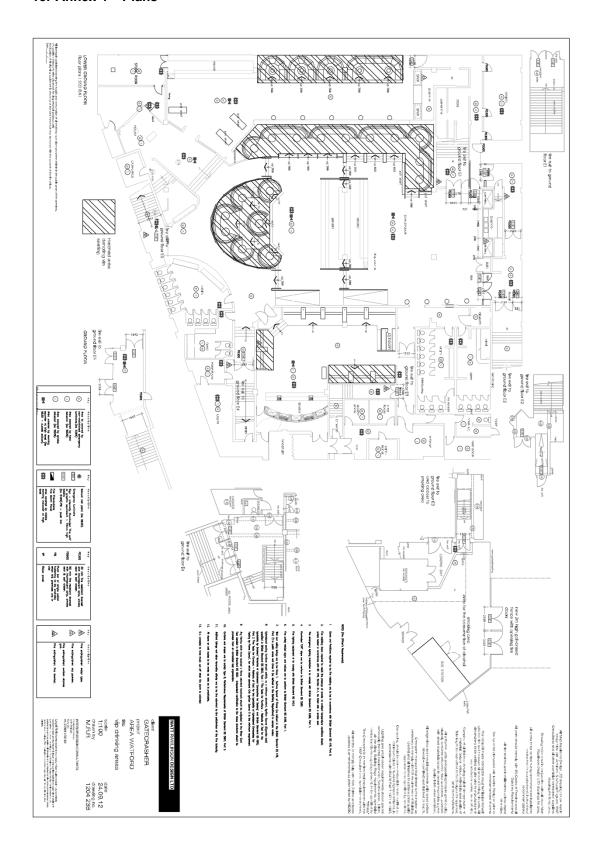
Condition attached by the Licensing sub-Committee on 6 October 2012.

The following conditions have been proposed by in response to representations regarding this application (15/01045/LAPRE)

The inclusion of these conditions does not restrict the Sub-Committee's power to attach conditions from the licensing authority's pool of conditions (amended or otherwise) or to compose their own conditions if they consider that they are appropriate, proportionate, justifiable, and within the applicant's power to comply with.

- 1. The premises licence holder and or DPS must employ the Scannet electronic identification system or an alternative electronic identification scheme compatible with local Night Time Economy premises. Any scanning system will be used from 9pm onwards for all patrons wishing to enter the venue (whilst the venue is carrying out any licensable activity).
- 2. Scanned data will be made available on request of the Constabulary and kept for a minimum of 31 days.
- 3. Fake ID's will be seized and handed to police.
- 4. Every effort will be made to rectify CCTV as soon as possible and an audible trail available on request. In the total absence of CCTV personal body cam are to be worn and operated by all SIA staff during late trading hours (11pm closing)
- 5. There will be at least one door supervisor per 25 customers within the smoking area from 11pm until closing.
- 6. Any assault resulting in physical injury to a customer or member of staff must be reported to the police (numbers provided)
- 7. Any person attempting to enter the venue with any weapon is to be reported to Hertfordshire Constabulary at the time of being detained.
- 8. Any person attempting to enter the venue with any amount of drugs is to be reported to Hertfordshire Constabulary at the time. Should the Constabulary not have available resources a record of the seizure and offender details are to be recorded and kept.
- 9. If any 'legal highs' are identified from searches the premises will be expected to refuse patrons and issue an appropriate ban on local venues.
- 10. At the request of a Hertfordshire Constabulary Police Inspector all patrons will be searched on entry if a request is made on any evening. A written record will be kept by both parties.
- 11. Management and staff to engage positively with police training to recognise vulnerability and safeguard patrons both on and off the premises.
- 12. A member of the management team or delegated team member is to engage positively with PUBWATCH and intelligence/information sharing.

13. Annex 4 - Plans



Appendix - 7

Licensing Act 2003 Schedule 12 Part A

Regulation 33,34

Premises Licence

Premises Licence Number

15/00529/LAPRE

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Cameo Gade House 46 The Parade High Street Watford WD17 1AY

Telephone number

Where the licence is time limited the dates

From 08 April 2015

Licensable activities authorised by	the licence and the times the licence	authorises the carrying out of				
licensable activities						
On and off-premises alcohol sales	Mon, Tues, Wed, Thurs, Fri, Sat	12:00 - 02:00				
	Sunday	16:30 - 23:00				
Performance of Dance	Mon, Tues, Wed, Thurs, Fri, Sat	12:00 - 02:30				
	Sunday	16:30 - 22:30				
Exhibition of a Film	Mon, Tues, Wed, Thurs, Fri, Sat	12:00 - 02:30				
	Sunday	16:30 - 22:30				
Performance of Live Music	Mon, Tues, Wed, Thurs, Fri, Sat	12:00 - 02:30				
	Sunday	16:30 - 22:30				
Performance of Recorded Music	Mon, Tues, Wed, Thurs, Fri, Sat	12:00 - 02:30				
Enter a transfer and a garden grant of the property of the pro	Sunday	16:30 - 22:30				
Late Night Refreshment	Mon, Tues, Wed, Thurs, Fri, Sat	12:00 - 02:30				

The opening hours of the premises

Opening times of premises Mon, Tues, Wed, Thurs, Fri, Sat 12:00 - 02:30 Sunday 16:30 - 23:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

REL Watford Limited 87 North Road Poole Dorset BH14 0LT

Registered number of holder, for example company number, charity number (where applicable)

09334461

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

None specified

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: None specified Licensing Authority: None specified

Annex 1 - Mandatory conditions

- 1. No supply of alcohol may be made under the premises licence -
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise):
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

- 6. The responsible person must ensure that-
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: 1/2 pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence.

(ii) the designated premises supervisor (if any) in respect of such a licence, or

- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

	Any individual employed of paragraph 2(1)(a) of scheol Industry Authority.	on the premises to conduct dule 2 to the Private Secu	t a security activity (withi rity Industry Act 2001) m	n the meaning of section ust be licensed by the Secu	ırity

Annex 2 – Conditions consistent with the Operating Schedule

- The premises licence holder will contribute £4000 per annum to the Taxi Marshalling scheme and the designated premises supervisor will work closely with Hertfordshire Constabulary to positively address any crime and disorder issues.
- 2. No glass drinking vessels or containers (including bottles) of any sort may be provided to, or used by, customers on the premises (save as provided for below in regard to the VIP area).
- 3. A working Pubwatch radio must be in use at all times the venue is open to the public.
- 4. The premises must implement a "Challenge 25" policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, driving licence or P.A.S.S approved identification before being allowed to enter the premises whilst licensable activities are taking place.
- At all "significant events" the premises must employ the Scannet electronic identification system (or an alternative electronic identification system if agreed in writing with the police licensing officer in advance).
 All customers must be subjected to the system before entry.
- 6. A bound and sequentially paginated incident/accident book shall be kept to record all instances of disorder, damage to property and personal injury at the premises. This book to be made available to inspection and copying by the Police and Licensing Authority officers upon immediate request. All such books to be retained at the premises for at least 2 years.
- A sign shall be fixed near to entrance stating: MAXIMUM OCCUPANCY 1257.
- 8. Notices will be displayed advising customers that random searches will be carried out.
- 9. Any person found with illegal drugs must be reported to the Police immediately
- 10. A bound book shall be kept and updated daily, containing the names, addresses, dates of birth, SIA registration number and hours worked of door supervisors employed on any particular day. This book shall be kept at the premises for at least 12 months and shall be made available for inspection and copying by the Police immediately upon request.
- 11. The designated premises supervisor, or person nominated by him in writing to be in charge that night shall ensure that an effective system exists for determining the number of persons on the premise at any one time. This system to be used at all times when the premises are open for licensable activities. Staff tasked with monitoring and controlling access to the premises and management staff, are to be aware of the occupancy figures for the entire premises and where appropriate specific areas within the premises. Staff tasked with monitoring and controlling access to the premises will be instructed as to how the occupancy figure is to be monitored and the action to be taken when the maximum occupancy figure is reached.
- 12. The premises shall install and maintain a comprehensive CCTV system to the satisfaction of Hertfordshire Constabulary. All entry and exit points must be covered enabling frontal identification of every person entering in any light condition.
- 13. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period. Recordings will be supplied to the relevant authorities in the form of digital download burned onto a DVD or CD disc.
- 14. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police or an authorised member of the Council Licensing department recent data or footage with the minimum delay when so requested.

- 15. All faults/defects in the CCTV system must be reported to Hertfordshire Constabulary immediately the fault is discovered. The notification must be made to the Herts Police non-emergency number and a log number obtained from the Police and recorded in the incident book. The Community Safety Unit at Watford Police Station must also be notified as soon as reasonably practicable.
- 16. All faults with the CCTV system shall be repaired as soon as possible and in any case within two working days after which time, if the system is still inoperative no licensable activities shall take place until the fault is rectified.
- 17. The designated premises supervisor, or person nominated by him in writing to be in charge that night shall take all reasonable steps to ensure that patrons awaiting entry to the premises or leaving the premises do not cause annoyance or nuisance to any other person in the vicinity of the premises. A door supervisor, who will ensure that members of the public can freely pass by and gain access to other premises as necessary, shall supervise persons awaiting entry on the pavement.
- 18. The toilets at the premises to be checked at least hourly for <u>illegal</u> drugs use and evidence of supply taking place.
- 19. Door supervisors shall be employed at the premises at all times that the premises are open to the public.
- 20. The designated premises supervisor shall ensure that any door staff employed at the premises wear and clearly display their SIA registration badges at all time whilst on duty.
- 21. At least 14 days before any "significant event" is held at the premises, the licence holder must serve on the Watford Police Licensing Unit a Hertfordshire Constabulary approved Risk Assessment Form. A "significant event" is an event that is:
 - · Promoted / advertised to the public at any time before the event, and
 - · predominantly features DJs or MCs performing to a recorded backing track, and
 - runs anytime between the hours of 10pm and 4am.

Conditions 2, 3, 4, 5, 9, 20 and 21 amended and conditions 12 – 16 added following review of premises licence on 6 October 2012.

Annex 3 - Conditions attached after a hearing by the licensing authority

No children under the age of 16 allowed on the premises whilst alcohol is on sale.

Condition attached by the Licensing sub-Committee on 28 August 2007.

Management

- The Designated Premises Supervisor must be employed on a full-time basis at the premises and be
 responsible for its day to day management. (When the DPS is away from the premises for example on
 holiday a nominated deputy who holds a personal licence and whose details have been provided in
 writing to the police in advance shall fulfil this role).
- 2. The DPS (or nominated deputy as defined above) is to be responsible for the bookings of all "significant events" at the Premises (as defined above).
- Owen Donaghy is not to be employed at the premises.

Security

- 4. The premises shall ensure there is a ratio of at least 1:75 SIA security officers to customers at all times licensable activities are taking place (unless a Hertfordshire Police Licensing Officer agrees otherwise in writing for a particular event).
- 5. All security personnel must wear a high-visibility vest.

Polycarbonates

6. In the VIP area of the premises (an area to be agreed with the police licensing officer in writing and marked on a plan) glass champagne bottles may be used providing the bottles are brought to, and collected from, the VIP area by a waiter or waitress employed at the premises. When glass champagne bottles are present in the VIP area at least one door supervisor must be present in the VIP area specifically tasked with monitoring the VIP area.

Smoking Area

- No more than 50 customers are permitted in the outside smoking area at any one time (unless a different number is agreed in writing in advance with the police licensing officer responsible for the Watford area).
- 8. At least 4 door supervisors must monitor the smoking area in person when the premises is open for licensable activities (unless a different number or ratio of door supervisors to customers is agreed in writing in advance with the police licensing officer responsible for the Watford area).
- 9. The premises licence holder shall ensure that at all "significant events" at least 4 door supervisors are tasked with specific responsibility for marshalling the public areas of the premises to detect and deter the use of illegal drugs. The names and SIA registration number of these members of staff must be recorded in a log kept at the premises. The log must be made available immediately to police and local authority officers at the premises upon request.
- 10. The structure and control of the smoking area (including walls, fences, barriers, lighting and CCTV cameras) is to be of a type and design approved in writing by the architectural liaison officer of the Hertfordshire Constabulary and the Local Planning Authority.
- 11. No customer is permitted to take a drink into the smoking area.

Safety and fire-exits

- No licensable activities are to take place at the premises unless all the fire exit doors are unlocked and available for use without obstruction.
- 13. On each day before the premises opens for licensable activities the premises licence holder must ensure an inspection of all fire-exit doors is carried out. The inspector must sign a log recording his/her inspection and certifying that the fire-exit doors are unlocked and available for use without obstruction. This log must be kept at the premises and made available for immediate inspection on the request of an officer of the police, local authority or fire service

Co-operation with police

- All assaults resulting in physical injury to a customer or member of staff must be reported immediately to the police contact centre (999 or 101 telephone numbers).
- 15. The premises licence holder and DPS are to co-operate with pre-arranged police operations involving the searching of customers at entry for weapons and drugs.
- 16. Whilst licensable activities are taking place, the toilets at the premises must be checked at least hourly for illegal drug use or supply. A written log of all checks must be kept at the premises for at least 6 months and made available for immediate inspection on the request of a police or local authority officer.

Searching

17. All customers, promoters, performers, artists and DJ's must be searched prior to entry. The search must include (but is not limited to) the use of a metal search arch or use of a metal detecting wand, the searching of bags, and a full pat down search of each person with removal of jackets or coats.

Prevention of public nuisance

 No rubbish, including bottles, shall be moved, removed or placed in outside areas between 23.00 hours and 08.00 hours.

Condition attached by the Licensing sub-Committee on 6 October 2012.